

SUMMIT LEARNING TRUST

**MINUTES OF THE MEETING OF THE LOCAL GOVERNING BODY OF
PEGASUS PRIMARY SCHOOL
HELD AT THE SCHOOL AT 2.30 PM ON WEDNESDAY 1 MAY 2019**

PRESENT: Mrs C Dalzell – Chair
Mrs H Pryce
Mrs H Simcox
Miss V Wardle - Principal

IN ATTENDANCE: Miss U Devi – School Improvement Director
Mrs L Evans- Clerk

CONSENT TO ABSENCE: Mrs L Jones
Miss K Wightman

0040 **DECLARATION OF INTEREST/CONFIDENTIALITY/CONFIDENTIAL ITEMS**

Attention was drawn to the Articles of Association relating conflicts of interest, including but not limited to any Personal Financial Interest and Related Party Transactions.

Governors were advised that if a person had any interest in a contract, proposed contract or matter under consideration, s/he should disclose the fact and take no part in the consideration, discussion or vote in respect of the contract or matter and withdraw from the meeting.

There were no declarations of interest.

Governors were reminded that care should be taken to ensure that they were aware of agenda items of a confidential nature. In addition, they were advised to ensure that minutes of their meetings did not include information of a confidential nature as the draft minutes were considered public documents as soon as approved by the Chair of the meeting.

The Clerk requested that Governors consider if any items were of a confidential nature. Governors were advised that these items should be considered in private.

0041 **ANY OTHER BUSINESS**

Governors considered items of Any Other Business and agreed that the following be discussed at the appropriate time during the meeting:

0041(a) Library

The Principal had met with contractors and asked them to reflect the requested changes in their quote. It had been agreed to re-panel a section of the rear of the Library and to create a door. This could give access to a decking area to be included in phase 2 of the work. A Foundation Bid was currently in progress. Once quote had been received and a decision will be made once three have been received and considered. **The Principal was asked if it had yet been decided what impact on pupils will be expected from the Library** and the School Improvement Director advised that advice on this was available from the Trust. Pupils would be asked what they would like in the Library. The School Improvement Director had spoken to Claire Sutton and suggested that the Principal should contact her as she can provide information on book deals and where to source them. **The Chair also suggested contacting Peters bookshop in Birmingham.** The Book Bus had visited the school and pupils had created a wish list of books for the school Library.

0041(b) After School Club

The current provision had been tested for a half term and Mrs Pryce asked when this was being reviewed. It was confirmed that it would be reviewed after one term. The Principal confirmed that numbers were stable at present and the Club will break even. **The Principal was then asked if there will be an ongoing review schedule** and the Principal advised that this would not be the case. However, the Principal will bring the matter for Governors' consideration if the Club is found to no longer be viable.

0041(c) Reception Intake

The Principal was asked how Reception numbers for 2019-20 were looking and it was confirmed that there was no concrete information on this at present. The Vice Principal advised that the last information suggested that 24 out of 30 places would be filled but no final places had been offered as yet.

MINUTES OF THE PREVIOUS MEETING

0042 **RESOLVED:** That approval of the minutes of the previous meeting, held on Thursday 7 February 2019, be deferred to the next meeting.

0043 **MATTERS ARISING FROM THE MINUTES**

There were no matters arising.

0044 **MEMBERSHIP OF THE LOCAL GOVERNING BODY**

It was agreed to defer this item to the next meeting.

0045 **ANY URGENT ACTION TAKEN BY THE CHAIR**

The Chair reported the following urgent action taken since the last meeting (based on the Chair's powers to act if inaction could have a seriously detrimental effect on the School, its pupils, staff or parents):

The Safeguarding Policy had been approved by the Chair on 10 April 2019 as a Chair's Action.

0046

VERBAL REPORT OF THE PRINCIPAL

Governors had received the O Track Summative Analysis, Spring End of Term 2018-2019 in advance of the meeting (Appendix 1). Governors also received a summary of predictions for 2018-19 (Appendix 2) and their attention was drawn to the following matters:

- **For Reception, the number of pupils at GLD were predicted to be 64 – 70% and the Chair asked what the possibility was of this being nearer the 70% outcome.** The Principal advised that all was being done to achieve this but one pupil who was expected to reach this may not be able to take the test due to medical reasons and this may impact on the results. Reading was at 70%, Writing at 67% and Mathematics at 70%. Progress on O track looked strong with the exception of two pupils who were potentially query SEND children. Greater Depth was at 17% across all three key areas. Phonics in Year 1 were predicted at 70% but currently stood at 57%. **The Chair asked how often phonics was taught** and it was confirmed that this took place daily. The Chair recommended that it be done twice daily. Following SATS, extra staff will go into Year 1 to help with phonics. The school was aware of a number of SEND pupils who were not expected to reach the levels. The School Improvement Director said that interventions covering the extra phonics would be done on a targeted basis rather than doing this for all pupils. It was suggested to do test practice papers to ensure that pupils were prepared. The Principal felt confident that pupils will attain 70% in phonics. It was expected that the school would be moderated in phonics this year. **The Principal was asked if the five SEND pupils' results were taken into account** and it was confirmed that they did. Consequently, these pupils had targeted intervention on a daily basis;
- Predictions for Year 2 were presented as 55% for Reading, 50% for Writing, 55% for Mathematics and 46% Combined. The number of pupils who could potentially reach Greater Depth were 10% which equated to three or four pupils. **The Chair asked if books represented this data as she understood the reality to be better than that presented in the predictions** and the School Improvement Director agreed that she thought this was the case. The Vice Principal felt that, in some areas, this accurately reflected the position. **The Chair then asked if staff knew where gaps were in Reading** and it was confirmed that staff were aware of gaps in techniques. **The Chair suggested using model reading** and the Vice Principal gave details as to how questions were being modelled. Governors were informed that there were five pupils in this cohort who were currently SEND registered with the possibility of a further two pupils. The School Improvement Director stressed that it was not realistic to expect to reach national levels at present. However, the school should be aiming for 60% or more. **The School Improvement Director** asked how many pupils could achieve this, without taking SEND pupils into account and the Vice Principal advised that, realistically, in Writing there were 15 pupils who could reach this level but others were not working to expected levels. A discussion was had on what could be put in place to aim higher. It was confirmed that there were now three staff working with pupils and a TA will work on SATS style questions for those unlikely to achieve and will do targeted work with the remaining pupils in three groups. The School Improvement Director advised staff to ensure that this work was reflected in the books. The School Improvement

Director felt that it was possible for the majority of the class to achieve mid to high 60s and this will lead to a strong starting point in KS2;

- For Year 6, predictions were given as 70% in Reading, (GD 14%), 80% in Writing (GD 7%), Mathematics 66% (GD 7%) and Combined 62%. **The Chair questioned why Writing was better than Reading as these were usually similar. The Chair then asked if the figure for Writing was too generous.** The Vice Principal advised that the school had been moderated in the last year for Writing and was seen to be accurate. The moderator had, in fact, suggested that the school had been too cautious. The School Improvement Director suggested looking at Reading in more detail to see if any pupils were borderline and could be encouraged a little further. **The Chair asked if there were any issues with Mathematics** and the Vice Principal advised Governors that there had been some issues with arithmetic and pupils now needed to apply their learning but were beginning to do well in this area. The School Improvement Director suggested providing plenty of practice for pupils. The Vice Principal stated that there were fewer pupils with access arrangements this year as levels had changed and not as many pupils were eligible;
- The Principal had analysed gaps and it had been agreed with the School Improvement Director that staff needed support with assessments. **The Chair asked what performance was assessed against** and was advised that it was against teaching assessment frameworks. The Principal informed Governors that she would be able to present more detailed and accurate information in due course. **The Principal was asked how staff felt about the situation as it was important to strike the right balance.** The Principal said that staff were looking to move forward from this point. Staff were receiving support where necessary and, although the Principal had had to have some difficult conversations, staff were more positive. The Principal was aware that there will be three vacancies in the school. However, the legacy of poor teaching meant that the school needed good solid teaching but many teachers were reluctant to work in the area. The Principal will continue to advertise and has made a video of the school which will go on the website. It was hoped that this would encourage recruitment when it was possible to see the school and its work.

0047 SKILLS AUDIT

The Clerk advised that there were a number of Skills Audits still outstanding and asked Governors to ensure that they submitted them as a matter of urgency. This would enable the Clerk to provide the analysis at the next meeting.

0048 CHAIR'S CORRESPONDENCE

The Chair reported that no correspondence had been received since the previous meeting which they considered necessary to draw to the attention of Governors.

0049 DATE OF NEXT MEETING

The Clerk requested Governors to identify any agenda items for the next meeting and the following were agreed:

- Policies – Admissions Policy, Charging and Remissions Policy

Governors confirmed that the next meeting of the Local Governing Body would be held at the School at 1.30 pm on Friday 5 July 2019.

The meeting closed at 3.40 pm.

Signed:
(Chair of Local Governing Body)

Date:

DRAFT